

# FREDERICK COUNTY SHERIFF'S OFFICE



## 2019 ANNUAL REPORT



## FROM THE SHERIFF



On behalf of the men and women of the Frederick County Sheriff's Office, I am proud to present our 2019 Annual Report.

My staff, of more than 420 personnel, continues to lead in law enforcement and corrections across Frederick County, Maryland, and the Nation. The sheer number of calls for law enforcement and the arrests associated with those calls continues to rise and puts both our law enforcement and corrections officers in high demand. I am proud to report that we were able to meet those demands in 2019 with no disruptions in the services we provided.

We are now in the seventh year of the heroin/opioid epidemic and again I must stress this ongoing national health crisis will not be going away anytime soon. Through a collaborative effort to continue to break the stigma and find solutions on the current crisis, the Frederick County Sheriff's Office collaborated with the Frederick County Chamber of Commerce and the Frederick County Health Department to host, Frederick Stands Together: Conquering the Crisis. This community event, held in March, was at the Frederick Fairgrounds and the goal of the event was to implement an integrated, community-wide effort to bring education, health care, law enforcement, and the Frederick community together to work toward combatting this crisis. In May of 2018, I made the decision to propose and move forward in converting one floor of an underutilized 128-bed Work Release Center into a much needed detox facility

to serve Frederick County. That project is currently in the construction stage with a planned opening in early 2021.

We continued to build on our School Resource Officer (SRO) program, providing adequate coverage for all of the Frederick County schools we service as outlined in the 2018 Safe to Learn Act. We have 14 full-time dedicated deputies assigned as SRO's throughout all the high schools, except Brunswick, and most feeder schools in the county. These deputies are dedicated with the goal of creating and maintaining a safe, secure, and orderly learning environment for students and faculty members.

They continue to act as the primary law enforcement officer for their assigned schools, investigating and handling crimes that occur inside of the schools and on the school's property; serve as the primary liaison between the Sheriff's Office and the school's faculty, students and parents; act as positive role models who at times function as teachers of law related topics, and counselors providing guidance related to law enforcement issues; and do not enforce routine school rules and are not involved in routine school discipline.

Our deputies and Special Police Officers (SPO) assigned to the Frederick County Courthouse continued to provide a safe environment for our Circuit and District Courts, their associated offices, the Maryland Comptroller, Maryland Veteran's Affairs, State Attorney's Office, Public Defender, and court-related agencies to include the self-help law library, and family services. These men and women are responsible for security in the Courthouse, including maintaining safe conditions and controlling conflict, screening visitors coming in, handling prisoners brought for court, security, and handling operations in emergencies such as evacuations.

In an effort to keep our communities informed and involved in our agencies, I am proud to report that in April we launched our new Frederick County Sheriff's Office website featuring an updated profile of our agency with easy access to items such as annual reports, community resources, news releases, recruitment information, tip line, and more. Additionally, to recognize those who support my staff and me, we conducted our 27th Annual Citizens Advisory Committee Awards ceremony, recognizing many of the men and women who give back to us. Ensuring our communities are educated to what we do and answer any questions, in July we hosted our annual Open House during which I opened up the Law Enforcement Center (LEC) to the public. We welcomed communities from throughout the county for a fun-filled night of interaction with public safety personnel.

We continue to look for and hire the best and brightest to work as a sworn deputy or correctional officer in Frederick County. In August, we hosted several informative presentations for those interested in serving as a deputy sheriff recruit, which was well received and attended. We will continue to offer these presentations in the coming years, as I understand today's environment makes it hard to be a law enforcement or correctional officer. I know that my deputies and correctional officers are at the front of the pack and exemplify high core values and integrity. They all understand the mission of the Frederick County Sheriff's Office and work to personify that mission each time they put on that uniform.

In closing, I would like to give you our mission statement as a reminder of what we live by. "The Frederick County Sheriff's Office is a full service law enforcement agency; an arm of the court, and a keeper of offenders. In this regard, it exists to serve all the people within Frederick County with respect, fairness, and compassion. The Sheriff's Office is committed to the prevention of crime; the protection of life and property; the preservation of peace and order; the enforcement of laws and ordinances; the safeguarding of constitutional guarantees; and safekeeping of prisoners. The foundation is community service, with goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security in communities and individuals. The men, women, and officers of this office nurture public trust by holding themselves to the highest standards of performance and ethics. To fulfill this mission, the Frederick County Sheriff's Office is dedicated to providing a quality work environment and the development of its members through training, education and leadership."

It is my honor to be your sheriff and look forward to what the next three years of my term brings. I enjoy visiting and working with all of the communities within Frederick County and those that border us as well. I believe that our county is the best in Maryland and know it is because of our more than 250,000 citizens who live here and call this home.



## **OFFICE OF THE SHERIFF**

The Frederick County Sheriff's Office provides full-service law enforcement services to the citizens of Frederick County. The Sheriff's Office provides law enforcement services to the unincorporated portions of the county, support to municipal law enforcement agencies, provides security and various other support functions for the courts, and maintains the county detention center. The Office of the Sheriff consists of two bureaus, the Law Enforcement and Corrections Bureaus.

The Office of the Sheriff provides guidance and direction to all aspects of the Sheriff's Office. Personnel under the Office of the Sheriff include the Sheriff, the Colonel, the Lieutenant Colonel, of the Law Enforcement Bureau, the Commander of the Administrative Services Division, the Commander of the Operations Division, and their respective support staff. The Office of the Sheriff also includes Internal Affairs Director and a Polygraph Examiner.

### **LAW ENFORCEMENT BUREAU**

#### **Office of Policy and Compliance**

Investigation of allegations of misconduct is important to the management and integrity of the Frederick County Sheriff's Office. Complaints provide feedback about how the community perceives employees of the Frederick County Sheriff's Office. Complaints also provide management information to make corrections and carry out positive action through training and policy changes. Investigations of complaints protect employees from unwarranted allegations and criticism for properly conducting their duties.

The function of Internal Affairs is to ensure that the integrity of the Sheriff's Office is maintained through an internal system of objectivity and fairness. The Internal Affairs system calls for an impartial investigation to clear the innocent and to establish guilt of the wrongdoers. In addition, Internal Affairs facilitates fair, appropriate, and consistent disciplinary action. In 2018, the Office of Policy and Compliance revised the complaint reception process to include modification to an existing form. The new process allows for routing complaints considered more routine in nature to the employee's supervisor for a disposition with more serious complaints being routed to the Office of Policy and Compliance for investigation. The process tracks complaints more efficiently and provides a clear picture of all the different types of complaints for a given calendar year. Statistics are available for 2018 upon request.

#### **Accreditation**



Accredited since 1998, the Sheriff's Office voluntarily maintains compliance with the standards established by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). CALEA's overall mission is to improve the delivery of law enforcement services. Accreditation is also a comprehensive model for recognizing professional excellence. CALEA is recognized as the preeminent accrediting body in the law enforcement field. The standards continually evolve to address the challenges of current issues and emerging technology. CALEA is currently in the process of implementing the 6th edition of their standards.

The Sheriff's Office successfully underwent its 3<sup>rd</sup> annual web-based review in August of 2019. A CALEA Compliance Service Member conducted a remote review of our standard files utilizing the Power DMS™ software system. This year's review concentrated on verifying compliance with a diverse selection of

standard requirements. CALEA reported there were no issues with our compliance documentation. In 2019 all changes to the Office's general order were distributed to employees electronically through the FCG Learn software.

## **Spokesperson**

The spokesperson position coordinates public information activities between the Sheriff, Law Enforcement and Corrections Bureaus, the media, and the community. The spokesperson works to build trust and partnerships with the community through effective communication and support. This is done through press releases, public service announcements, law enforcement related articles, social media networks, and television and radio interviews.

The Sheriff's Office publishes press releases and public service announcements which provide information about arrests made by deputies and highlights the many facets and dedicated employees of the Office. The spokesperson also manages the Sheriff's Office website and social media sites, and assists with numerous special assignments throughout the year.

For the ninth year, the Sheriff's Office hosted an Open House at the Frederick County Law Enforcement Center (LEC). This annual event provides citizens with the opportunity to get a behind-the-scenes look at the Sheriff's Office and its personnel. Building tours, table and vehicle displays, educational classes, and K-9 demonstrations were available for those who attended.

The Sheriff's Office is in the process of revamping its existing website to make it a more user friendly environment for the public to obtain information about the agency. The Sheriff's Office new website and Sheriff's Office App became live in 2019 and have gone a long way to improve communication with the public.

## **Polygraph Examiner**



The polygraph examiner, Sergeant McCutcheon, is responsible for providing polygraph examinations as an adjunct to criminal investigations, employment background investigations, and Internal Affairs investigations for both the Law Enforcement and Corrections Bureaus. Examinations are also conducted for outside agencies, upon request.

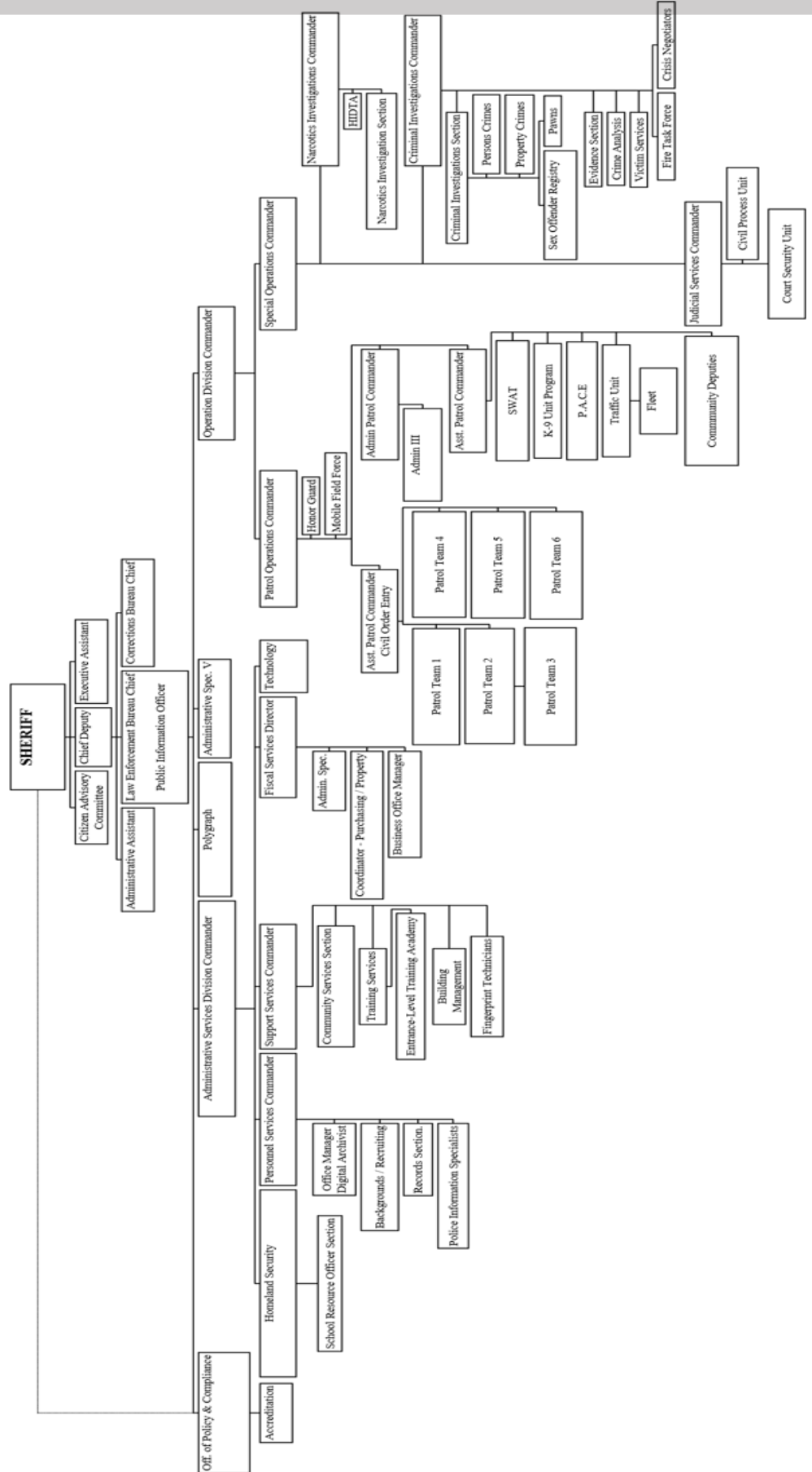
In 2019, 143 polygraphs were scheduled and 134 examinations were conducted. 61 pre-employment polygraph exams were conducted for the Law Enforcement Bureau, and 48 were Corrections Bureau pre-employment examinations. 9 examinations were conducted for the Taneytown Police Department, 0 for the Frederick County States Attorney's Office, Juvenile Division, and 0 were for the Frederick County Drug Court.

Sergeant McCutcheon is a member of the American Polygraph Association, American Association of Police Polygraphists, and the Maryland Polygraph Association. In addition, Sergeant McCutcheon conducts training and assists with the Protective Order laws concerning the seizure of firearms.

## ***VISION STATEMENT***

The Frederick County Sheriff's Office is committed to providing services that are fair, impartial, and effective while holding employees to the highest standards of efficiency, morality, and professionalism. The Sheriff's Office is comprised of skilled dedicated professionals, striving to be proactive, rather than reactive where possible. We are responsible and accountable to each other as well as the public we serve. We believe in God, ourselves, our country, state and county. We believe in the concept of continuous improvement in all our endeavors, always striving to be the best we can be.

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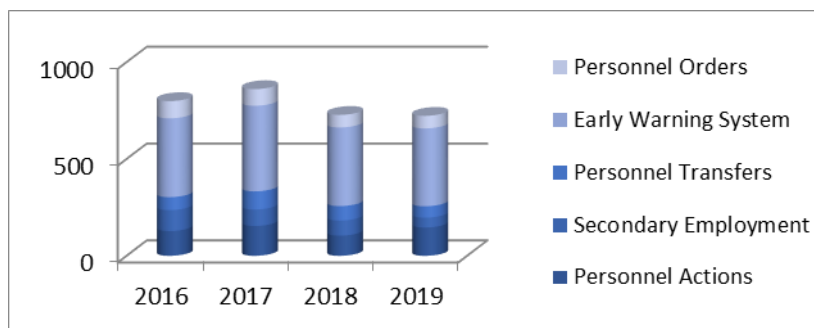
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**ADMINISTRATIVE SERVICES DIVISION**

**PERSONNEL SERVICES**

Personnel Services focuses on recruitment, management of hiring processes and provides administrative functions and direction for the people who work in the organization. Other equally important components that fall under the Personnel Services function, but are located outside the Personnel Services Office, include the agency's Records Section, and Police Information Specialists.

**Personnel Paperwork**



**Recruiting/Background Investigations**

The Recruiting and Background Investigations Section is responsible for conducting all background investigations on civilian full-time and part-time personnel, volunteers, sensitive county positions, and full-time sworn personnel for the Sheriff's Office Law Enforcement Bureau. This position is also responsible for attending recruiting assignments and developing recruiting programs, training and special projects. Lastly, this position supports Personnel Services employees with recruit agility testing, scheduling and other duties as assigned within the unit.

The background investigator position is essential to the hiring of qualified and competent personnel for the Sheriff's Office. Because of the sensitivity, responsibility and demands of all positions with the agency, a carefully conducted and thorough background investigation must be completed on each candidate. This investigation is used to determine a candidates' suitability and qualifications for the position in accordance with recognized procedural requirements.

The Sheriff's Office actively recruits qualified individuals to fill vacancies within the agency. Job and recruitment fairs are utilized to expand the applicant pool. During 2019, recruiters attended approximately 10 different recruiting events in an effort to enhance recruiting efforts. Annually the agency hosts an open house event and academy orientation night. Events such as these give applicants the opportunity to meet agency personnel in person and tour the facility. The agency also made concerted efforts in other areas to reach potential candidates. It designed and posted a recruiting billboard that was displayed in August and September, updated its hiring forms, created recruitment cards that included salary and benefit information, launched a new interactive website and social media platforms, used Google analytics to track and pinpoint recruitment efforts and solicited interest from deputies to assist with recruitment events.

In 2019, two hiring processes were initiated for entrance-level deputy sheriff positions. Conditional offers of employment were given to 89 applicants, and of those, 10 deputy recruits were hired. The agency also



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conducted a hiring process for laterals (people who are already certified police officers). As a result, 15 conditional offers of employment were given, and one lateral was ultimately hired. Another 10 background investigations were conducted for non-sworn positions within the agency.

Since 2006, the Sheriff's Office has conducted background investigations for other Frederick County agencies' and local governments within Frederick County. During 2019, background investigators conducted 97 investigations for county sensitive-positions. In total, Sheriff's Office background investigators conducted a total of 175 background investigation for the agency and county government.

### 2019 Personnel Services Statistics

Position	Conditional Offers	Background Investigations	Hired/ Accepted
Deputy Sheriff Recruit	89	52	10
Deputy Sheriff Lateral	15	4	1
Administrative Specialist III(* part-	1	1	1
Frederick Co. Sensitive position	N/A	97	N/A
Volunteers	N/A	12	10
Police Information Specialist	7	7	2
Special Police Officer	2	2	0
TOTAL	114	175	24

### Fleet Operations

The fleet operations component includes budgeting, ordering, and outfitting additional and replacement vehicles needed to properly maintain the fleet's authorized strength. The fleet operations component is also responsible for scheduling the preventative maintenance on all Sheriff's Office fleet vehicles so they remain in proper working condition.

The Sheriff's Office's fleet includes various makes and models of vehicles. The Sheriff's Office fleet currently consists of more than 240 vehicles to satisfy different needs throughout the Sheriff's Office. The fleet comprises of marked patrol vehicles, unmarked patrol vehicles, covert vehicles, administrative vehicles, and several specialty units including the Mobile Command Bus, a Crime Scene Unit vehicle and a newly acquired armored tactical bearcat.



### Records

The Records Section is responsible for the maintenance and security of the Sheriff's Office's central records. These responsibilities include report review, report control, records maintenance, records retrieval, records security, and digital archiving. Every police action is documented in writing and entered into the agency's in-house computer system.

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### 2019 Records Section statistical data:

Incident Reports	8,753
Incident Reports Requested	3,064
Arrest Reports	4,209
Warrants Received	3,066
Warrants Served	2,212
Criminal Summons Received	928
Criminal Summons Served	647
Civil, Criminal and Juvenile Citations	612
Motor Vehicle Crash Reports Uploaded to Carfax	1,165
I-LEADS Records Management System Scans	28,388
Expungements	413

In 2019, the Records Section hired a new administrative assistant to handle warrants and started an agency CJIS lab. With the CJIS lab now up and running, the agency can hold classes for eight individuals at one time. Deputies and civilian staff no longer have to travel to other locations for recertification, and classes are able to be scheduled at more convenient times for agency members. The classes, which are scheduled for at least once a month with some months having multiple classes, have been provided for all personnel to include the courthouse and detention center, and some outside agencies including the State's Attorney's Office, Emergency Communications and personnel from surrounding agencies.



### Police Information Specialists

The Police Information Specialists Section provides 24-hour coverage overseeing the agency's duty desk. The unit consists of a supervisor, assistant supervisor, and seven personnel. Police Information Specialists are the



first point of contact with citizens both on the phone and in person. They are responsible for all non-emergency incoming phone calls to the Sheriff's Office. They also provide assistance to all citizens who walk in to the Law Enforcement Center, and assist deputies in their daily duties. Personnel communicate with many outside agencies to include the media, and other law enforcement agencies including local, state and federal agencies. Police Information Specialists processed and entered over 3,000 warrants in the CJIS system and validated over 2,000 warrants that are currently in the system. In 2019, the unit started a new project of updating the warrant filing system as shown in photo.

### SUPPORT SERVICES

The Support Services Section is under direction of Lieutenant Jeff Null. The Support Services Section includes Training Services, Community Services, Fingerprinting services, the Community Assistance Patrol (CAP) program, agency volunteers as well as building management.

### Community Services

The Community Services Deputy is responsible for planning and coordinating community relations and crime prevention efforts throughout the county. The Community Services Deputy is also involved in programs in the Frederick County Public School system that focus on police interaction with person with intellectual and developmental disabilities.



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The Community Services Deputy coordinates educational programs for neighborhood and senior groups as well as house of worship or other civic groups. The Community Services Deputy, Deputy First Class Amber Blackmire, is also the coordinator for our Neighborhood Watch and Business Watch efforts in the county.

### **Fingerprint Services**

The Sheriff's Office is the only law enforcement agency in the county that provides fingerprinting services to the public. In 2019 our fingerprint technicians printed 4,604 people. Citizens need to be printed for a variety of reasons, including county employees in sensitive positions, medical licensing, child care employment, liquor board licensing, adoption processes, court order compliance, and handgun qualification licensing. The Sheriff's Office employs four fingerprint technicians who work part time. One long time member has retired which has started the hiring process for a new fingerprint technician which will hopefully be filled during the first quarter of 2020.

### **Volunteer Programs**

In 2019, 16 volunteers contributed 2,140 hours to the Sheriff's Office and the Frederick County community.

#### Community Assistance Patrol (CAP)

The Community Assistance Patrol is coordinated by the Community Services Deputy. The community Assistance Patrol is comprised of a volunteers who provide uniformed, non-law enforcement, volunteer services to Frederick County. Services provided by CAPS include patrols as volunteer "mobile neighborhood watch", traffic assistance at crash scenes and special events, public relations efforts at special events, and tours of the Law Enforcement Center (LEC). Several CAPS have also been trained in crime prevention topics and conduct residential and commercial security surveys.

#### Project Life Saver (PLS)

The Frederick County Sheriff's Office participates in Project Life Saver. Project Life Saver (PLS) is an international organization that provides tracking systems for children with autism or Down Syndrome as well as adults with Alzheimer's disease or dementia who are prone to wandering off. Each person enrolled in PLS wears a small transmitter. Currently 33 people wear transmitters provided by the FCSO. Specially trained deputies and volunteers use tracking equipment to locate the missing person. In 2019 the FCSO conducted training for a new group of FCSO deputies and FPD officers on using the PLS tracking equipment.

### **Training Services**

Training Services coordinates and conducts new hire, annual and specialized training for most Law Enforcement Bureau employees. Newly hired uniformed employees receive several days of training and orientation before and after their specialized training or police academy.

Training Services is also responsible for ensuring sworn personnel are in compliance with training requirements set by the Maryland Police and Correctional Training Commissions (MPCTC), the FCSO General Orders, and ensures that all sworn employees meet or exceed that. Many employees attend specialized training which goes above and beyond the minimum requirements.

#### **Training for Law Enforcement Bureau employees in 2018 included:**

<b>Employees</b>	<b>Training Hours</b>
All Law Enforcement Bureau	32,823 hours
Recruit academy attendance	11,407 hours
Law Enforcement Bureau minus academy	21,416 hours
Law Enforcement Bureau sworn	31,394 hours (does not include academy or civilians)

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## **FISCAL SERVICES**

The Fiscal Services component provides a wide range of administrative and financial support services to the Law Enforcement Bureau of the Sheriff's Office. Fiscal Services conducts the agency's financial functions in accordance with Frederick County policies. Fiscal Services is the primary liaison between the Sheriff's Office and the County Executive's Office, Accounting, Budget, Purchasing, and Treasurer's Offices. The Fiscal Services Director, Renee Williar, is responsible for all functions of the section. Staff includes a Financial Business Office Manager, Quartermaster/Purchasing Coordinator, and an Administrative Assistant. Fiscal Services consists of the following capacities:

### **Accounts Payable**

Accounts Payable is responsible for processing payments to vendors for credit card purchases, purchase orders, contracts, operational expenses, employee uniform allowance and travel expense reimbursements. Fiscal Services is also responsible for reconciling credit card and bank statements.

### **Accounts Receivable**

Fiscal Services is responsible for collecting, recording, billing and depositing Sheriff's Office revenues and reimbursement expenses. Revenues include fingerprinting and report fees, salary and operations recoveries, and donations.

### **Budget Development & Management**

Fiscal Services prepares the Sheriff's Office annual budget for the Law Enforcement Bureau that is submitted to the Frederick County Executive for approval to include Capital Improvement projects. The FY 2020 operating budgets totaled over \$31.2 million. Fiscal Services monitors budget expenditures and revenues to ensure the Sheriff's Office remains within the adopted budget. Staff conducts an on-going analysis of budget departments and reports on status. Fiscal Services establishes and manages operating budgets in Frederick County's financial system.

### **Contracts Administration**

Fiscal Services coordinates contracts in which the Sheriff's Office participates to include purchasing contracts, supervision of juveniles, hiring of deputy recruits, and law enforcement services that are provided to the towns of Emmitsburg, Myersville, and Middletown, MD.

### **Grants Administration**

Staff provides centralized grants management and administration for the Sheriff's Office Law Enforcement Bureau. This includes securing grant funding for projects that cannot be funded through the regular budget process. The Sheriff's Office receives grants from federal and state funding sources including the U.S. Department of Justice's Office of Justice Programs and the Governor's Office of Crime Control and Prevention.



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### **Purchasing**

Fiscal Services staff follows the County's Purchasing Rules obtaining necessary purchasing quotes. Fiscal Services purchases approved items and general operational items including office supplies. Staff utilizes the INFOR financial system and Frederick County purchasing credit cards to make purchases. Travel and training registration, and payments are also processed.

### **Quartermaster**

Fiscal Services personnel are responsible for overall property management and accountability. This includes issuing, tracking, and maintaining inventory of all Sheriff's Office weapons and agency property. An annual Frederick County Asset Inventory and a biannual weapons inventory are also conducted. In addition, Fiscal Services is responsible for maintenance and issuance of all phones and related equipment for the Agency.

### **Research & Strategic Planning**

Staff reviews legislation for fiscal impact, compiles the annual report, prepares the Equal Employment Opportunity Plan, and conducts various accreditation functions. Police equipment is researched and evaluated on a regular basis. In addition, Fiscal Services also reviews legislation for fiscal impact, completes staff reports for Memorandums of Understanding, coordinates special projects and presentations.

### **Fiscal Services Statistics for 2019:**

FY 2020 Law Enforcement Bureau Budget	\$31,236,740
Property Requests	180
Travel/Training Expenses	\$106,807
Fingerprinting Fees	\$70,192
Grant Programs	9
Grant Funding	\$273,542

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### **TECHNOLOGY SERVICES**

The technology section consists of two civilian employees who manage the Law Enforcement Bureau's information technology resources. These consists of over 270 network user accounts and 350 computers which run various internal network and web based software applications which cover critical law enforcement functions including computer aided dispatch, records management, property, digital evidence and training records.

One of the main goals in 2019 was to replace or upgrade all computers to the Windows 10 operating system. This was partially completed. All desktop computers have been running on Windows 10 since November 2019. Laptops which primarily include mobile data terminals (MDT) in the patrol vehicles are half Windows 7 and 10 as of January 2020 which is the end of the extended support phase for Windows 7. Replacement MDTs are approved in the capital budget but we are still working through the procurement process.



In April 2019 a webpage for completing towed vehicle storage reports was published by the technology section. This was the result of a request by the traffic section for a method of automating and capturing data from an existing fillable form. The technology section also worked with CID and LexisNexis to upload call for service and incident data to Accurant Virtual Crime Center. This effort is substantially completed and we are in the process of expanding the data upload to include allied agency data.

### **OPERATIONS DIVISION**

Major Troy Barrick commands the Operations Division. Most of the sworn law enforcement deputies work in this division that consists of Special Operations and Patrol Operations.

#### **SPECIAL OPERATIONS**

The Special Operations Section is under the direction of Captain Jason Null. The Special Operations commander overseas the Criminal Investigations, first commanded by Lieutenant Jason Null until Lieutenant Andrew Crone took over command later in the year. The Narcotics Investigations Division is under command of Lieutenant Jason Deater. Judicial Services was commanded by Lieutenant Jason Null until Lieutenant John Benner took over command later in the year.

#### **Narcotics Unit**

The Narcotics Investigations Section is primarily responsible for handling narcotics investigations, vice investigations, surveillance operations and any other investigations that would require specialized, undercover personnel. It is made of members from the Frederick County Sheriff's Office, Homeland Security Investigations (HSI), Frederick City Police Department, Maryland State Police and Brunswick Police Department. In addition to investigations, the unit is responsible for collecting intelligence information on criminal enterprises and activities which have direct impact on Frederick County, as well to provide assistance to other units within the Sheriff's Office and allied agency investigations.

The FCSO Narcotics Investigation Section is part of HIDTA (High Intensity Drug Trafficking Area). The Maryland State Police, Frederick Police Department, and Homeland Security Investigations belong to the Frederick HIDTA and work from the same building.

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**2019 Statistics as follows:**

SEARCH WARRANTS	83
VEHICLE SEIZURES	6
CURRENCY SEIZED	\$153,997.00
DRUG TALKS AND EDUCATION	30
OTHER SPECIAL OPERATIONS	100
FIREARMS SEIZED	25
NIS CASE EXPENDITURES	\$9,202.43

**SEARCH WARRANTS**

83 search and seizure warrants were executed. 9 search warrants were served on cell phones. 46 search warrants were served on residences. 9 were served on vehicles. 19 were served on GPS orders, storage lockers and bank accounts.



**SPECIAL OPERATIONS**

There were approximately 100 additional narcotics operations conducted by NIS. These operations included take downs, consent searches, controlled purchases using confidential informants and undercover deputies, directed traffic stops and surveillance operations. NIS also conducted several operations involving illegal massage parlors operating in Frederick County. As a result of these operations, numerous subjects were indicted and several banks accounts were seized. NIS also conducted several hotel/motel and highway interdiction operations. Many of the operations took several months to investigate. In addition, 43 consensual monitoring calls were conducted and 31 confidential informants were signed up during the year.

**WIRES/PENS**

NIS conducted one Title III wiretap investigation which resulted in the interception of two lines. The Title III targeted several individuals involved in the distribution of large quantities of heroin and cocaine. As a result of these investigations, 9 search warrants were executed and 10 subjects charged and indicted for drug charges. A total of \$7,422.00 in US currency was seized along with 4 firearms, 94.7 grams of crack/cocaine and 3 vehicles seized. NIS conducted 14 PEN registers during the year.



**VEHICLE SEIZURE**

A total of 6 vehicles were seized in 2019 from narcotics investigations by NIS.

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**CURRENCY/ASSET SEIZURES**



\$153,997.00 was seized by NIS during the year. 25 firearms were also seized during the year. At this point, Forfeiture proceedings on these monies are in various stages of litigations in civil court; therefore final forfeiture amounts are inconclusive.

**NIS CASE EXPENDITURES**

NIS spent approximately \$9,202.43 from the cash on hand Narcotics account. Expenditures included operations for undercover narcotics purchases, informant payments, and travel expenses, training, surveillance operations, prostitution/human trafficking operations, cell phone minutes and items needed for covert case operations.

**DRUG TALKS and EDUCATION**

NIS conducted 30 drug education programs and talks. The drug talks were conducted for the Frederick County Grand Jury's, Frederick County Board of Education, Fort Detrick, Frederick Community College and numerous other prominent community groups throughout Frederick County. In addition, member of NIS instructed at both the Sykesville and Frederick Police Academy's, Frederick County Corrections Academy, Sheriff's Office Explorers.

**ASSIST OTHER AGENCIES**

During 2019 NIS assisted allied agencies with surveillance, controlled buys, technical equipment operations and manpower. Some of the federal agencies included: Homeland Security Investigations/Immigrations Customs Administration and Drug Enforcement Administration. Additional local agencies included the Montgomery Police Department, Frederick City Police, Brunswick Police, Thurmont Police, Maryland State Police, Carroll County Sheriff's Office, Washington County Task Force and various other units within the Frederick County Sheriff's Office.

**ANNUAL ASSESSMENT**

The NIS main focus is to identify, infiltrate and dismantle any drug trafficking organization operating in and around Frederick County. NIS continues to be an asset for the Sheriff's Office and a resource for other units within the agency and surrounding agencies. The influx of heroin related overdoses and deaths continue to be a major concern to NIS and FCSO. Opioid related tips and investigations will take top priority in 2020. NIS will increase efforts on being more pro-active and self-initiate operations to include; interdiction, hotel/motel prostitution operations.



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## **CRIMINAL INVESTIGATIONS**

Criminal Investigations Section includes the Persons Crimes Unit, the Property Crimes Unit, the Sex Offender Registry, the Pawns Unit, Crime Analysis Unit, Victim Services Unit, the Internet Crimes Against Children Unit, the Evidence Unit, the Fugitive Unit, and the Frederick County Fire Investigation Task Force. Personnel in these units are experienced and have received specialized training and education.

The Frederick County Sheriff's Office Criminal Investigations Section consists of twelve detectives with five supervisors. The detectives are divided into four specialized divisions that include property crimes, person's crimes, internet crimes against children, and warrants, each receiving specialized training in their areas of expertise. Three civilian personnel are also assigned to the unit to include the Sex Offender Registry Manager, the Pawn Administrator Coordinator and an Administrative Specialist.

A primary focus of the unit is to reduce the amount of cases being investigated by deputies assigned to Patrol Operations and to identify and locate repeat offenders. Frederick County Sheriff's Office (FCSO) detectives are assigned the majority of the more serious cases that require follow-up or further investigation. Detectives assigned to this unit are responsible for handling a wide variety of cases. Detectives are on-call throughout the year and can be called out on anything from a theft investigation to a homicide investigation. The combined efforts of this unit are directed towards conducting thorough investigations and preparing successful cases for prosecution. Detectives served 152 search and seizure warrants during 2019.

### **Case Highlights:**

FCSO Case 2019-023574: Detectives responded to an Armed Robbery at the Evergreen Square 7-11 off of Buckeystown Pike. A Maryland registration plate was provided for the getaway vehicle. The investigation revealed that the owner of the vehicle had his vehicle in for repairs at a nearby auto dealership. Detectives responded to that dealership and located the suspect who was taken into custody. The suspect, was charged in this case as well as another armed robbery that occurred earlier within Frederick City.

FCSO Case 2019-034721: Detectives responded to a shooting in the parking lot of the Mountain Glen Apartment Complex. The investigation revealed that two vehicles dropped off several of the suspects in the area. The suspects got into a verbal argument with several individuals in the parking lot. As the suspects were walking away, one pulled out a gun and began shooting towards the other group. The suspects were identified and search warrants were obtained for their residences. Two juveniles were charged as adults. One of the suspects has plead guilty to Attempted Murder and is currently serving his lengthy prison sentence.

FCSO Case 2019-084445 & 2019-091981: Detectives completed an extensive Repeat Offender case on a wanted Jefferson man suspected in numerous thefts and burglaries. The suspect was wanted on a VOP violation for similar charges. After a lengthy investigation, the suspect was located and charged with the additional charges.

FCSO Case 2019-096357: Detectives responded to the Great Frederick Fair for a fight with an unconscious person. The victim, a 59 year old Mt. Airy man was flown to Baltimore Shock Trauma and pronounced died less than 24 hours later. Two Frederick juveniles were identified and charged with Manslaughter. The victim was blindsided with a punch by one of the suspects as the other suspect squared up with the victim as if he was going to fight him.

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**STATISTICS:**

<b>COMPARATIVE CLOSURES</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Total Cases Handled	847	719	821	896	867	942	1,014	1,070
Total Carried Over from Previous Year	124	95	129	130	127	139	95	129
Total Cases Closed	555	462	523	579	527	838	655	652
Total Cases Closed by Arrest	156	129	185	171	151	133	191	195
Total Cases Suspended	232	184	211	234	276	290	241	257
Total Carried Over to Next Year	60	73	87	83	64	50	116	138
Closure Rate	71%	72%	71%	71%	66%	72%	73%	70%

<b>MAJOR TYPES OF CASES</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Homicide (Criminal & Non-Criminal)	0	4	0	4	1	3	1	1
Sex Offense, Forcible	71	50	61	56	53	64	52	56
Assault (Aggravated & Simple)	45	36	30	32	31	35	33	45
Robbery	9	23	23	23	26	24	16	17
Burglary	153	139	169	150	134	134	103	97
Theft	198	85	161	124	142	145	158	147
Motor Vehicle Theft	5	10	3	4	12	18	7	18
Fraud	41	46	42	47	62	57	85	77
Arson	11	17	9	10	4	8	4	9

**Pawn Unit**

The Frederick County Sheriff's Office Pawn Unit carries out a system of identifying and recovering stolen property identified as pawned at Frederick County pawnshops and is responsible for filing criminal charges in related cases. There is a full-time Pawn Coordinator devoted to pawn activity within Frederick County, the unit handles cases for the Frederick County Sheriff's Office, Maryland State Police, Frederick Police Department and other surrounding agencies in the quad state area ( Maryland, Pennsylvania, Virginia and West Virginia).

Using electronic reporting to the Regional Pawn Data Sharing System (RAPID) has shown to have been beneficial in solving property crime cases. In 2019, the Frederick County Sheriff's Office Pawn Unit recovered 191 items from pawn shops.

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**2019 Pawn Unit Statistics:**

<b><u>FCSO CASES</u></b>	
FCSO CASES	30
REPORTED VALUE FCSO	\$56,427.76
ITEMS RECOVERED	117
<b><u>ASSIST OTHER POLICE DEPARTMENTS</u></b>	
AOPD CASES	27
REPORTED VALUE	\$35,025.99
ITEMS RECOVERED	74
PAWN AMOUNT	\$12,838.83
TOTAL PAWN TRANSACTIONS	32,064

**Internet Crimes Against Children**

Detectives in the Frederick County Sheriff's Office are responsible for following up on all cases involving critically missing and exploited children. Detectives from Criminal Investigations work with the Center for Missing and Exploited Children for the dissemination of flyers of missing children. In addition the Sheriff's Office partners with the Interstate Crimes Against Children Task Force (ICAC). Internet based companies who suspect images of child pornography report the cases to ICAC. ICAC forwards any cases linked to Frederick County to the Sheriff's Office and a detective is assigned to the case. Several cases have been investigated and charges placed as a result of the partnership with the ICAC.

**Warrant Investigations**

Warrant investigations remain under the supervision of the Criminal Investigation Section. The function includes one full time detective and an Administrative Assistant. Information on newly issued warrants is provided to the detective on a weekly basis to assist in the effort. These sheets are returned after attempts have been made to locate the individuals, and then are issued to patrol teams for additional attempts. During 2018, there were 418 arrest made with 39 extraditions. The forming of a Fugitive unit consisting of a Corporal, Detective, and Administrative Assistant will be taken in 2020.

**Child Advocacy Center**

The Child Advocacy Center (CAC) of Frederick County is a child-friendly facility designed, staffed, and equipped to provide comprehensive services to child abuse victims and their families. Direct services are offered through teams of partnering agencies representing law enforcement officials, child protection professionals, prosecutors, mental health clinicians, medical practitioners, victim services providers, and CAC staff.

There are currently 5 detectives assigned to the Persons Crime Unit. All of the detectives assigned to this unit receive training in the "Finding Words / Child First" forensic interview techniques. This unit works with members from Child Protective Services (CPS) that are assigned to the Child Advocacy Center. The detectives in the unit routinely handle cases and attend meetings at the Child Advocacy Center. The detectives assigned to this unit work very closely with the State's Attorney's Office on criminal investigations. Detectives in the unit attend training when available to further foster their working partnership with the CAC, CPS, and families.

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### Fire Investigation Task Force



The Frederick County Fire Investigation Task Force is a multi-disciplinary team dedicated to investigating suspicious fire cases occurring within the county. The team is comprised of detectives from the Frederick County Sheriff's Office, Fire Marshals from the Frederick County Department of Fire and Rescue and members from the Frederick County State's Attorney's Office. When a suspicious fire occurs within Frederick County, members from this team are called in to conduct the investigation. Team members collaborate to ensure the case is thoroughly investigated. During 2019, the task force was called out to investigate 9 fires. Three of those cases resulted in charges being filed.

One Detective has been certified in Fire Essentials Investigation. Several additional Detectives have been placed on waiting lists for this class and one is scheduled to attend this class in July 2020.

### Victim Services Unit

The Victim Services Unit (VSU) of the Frederick County Sheriff's Office is fully staffed with a Crisis Support Lead and a Victim/Witness Coordinator I position. The Crisis Support Lead oversees the daily functioning of the VSU, the Victim/Witness Coordinator I and also participates in direct services to victims of crime. The Victim/Witness Coordinator I position is mainly funded through the Victims of Crime Act (VOCA) grant administered through the Governor's Office of Crime Control and Prevention. Both the Crisis Support Lead and Victim/Witness Coordinator I are credentialed advocates through Maryland Victim Service Certification Program and through National Organization for Victim Assistance. Both members of the VSU have specialized training in crisis intervention. In 2019, the Victim/Witness Coordinator I was awarded Outstanding Performance through the Frederick County Sheriff's Office.

Services of the VSU include providing timely support, information, crisis counseling, and referrals to appropriate agencies in the community. VSU works closely with Patrol Operations and the Criminal Investigations Section. VSU provides services to person related crimes, but also assists with crisis intervention due to other causes such as mental health. The VSU is committed to the community and continues to carry on positive relationships with Frederick County citizens and partnering agencies.

In calendar year 2019, the VSU made contact with 1,245 citizens. A strong push was made this year to meet with victims face-to-face to provide a more personalized and empathetic experience. The VSU was able to meet in-person with 336 of these citizens. These meetings may take place at the Law Enforcement Center, the Frederick County Courthouse, or the individual's residence. This number is increased from 260 citizens in 2018. Other forms of contact included phone calls, letters, emails, and messages.



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The following is a chart of the major areas of contacts the Victim Services Unit provided:

<b>Case Type</b>	<b>Number of Contacted Victims/ Witnesses</b>
<b>Assaults</b>	157
<b>Child Abuse and Child Pornography</b>	29
<b>Deaths (Homicide/ Suicide)</b>	77
<b>Domestic Violence (Violation of Protective Orders, Stalking, DV Assault, Protective Or-</b>	549
<b>Elder Abuse</b>	20
<b>Family Violence</b>	97
<b>Harassment</b>	115
<b>Mental Health (EP, Overdose, Substance Use, Mental Health)</b>	52
<b>Sexual Assault/Rapes</b>	107

Response from surveys provided by those contacted by VSU have provided the following statistics:

- 95% were satisfied with services provided by VSU
- 95% felt safer as a result of interactions with VSU
- 89% felt more self-sufficient as a result of interactions with VSU
- 52% proceeded forward with peace/Protective Order options, 32% pursued criminal charges further, and 37% pursued counseling/crisis counseling services
- One participant commented VSU services were “a life line and lifesaver for me after my assault and breach of protective order. She followed up with others in her dept, kept me informed, and listen so compassionately and with such empathy that I wasn't victimized repeatedly but rather given tools with which to move forward.”

The VSU also makes referrals and forwards information on incidents to Child Protective Services and Adult Protective Services. During the calendar year of 2019, VSU made 22 reports to Adult Protective Services and made 202 reports to Child Protective Services. VSU oversees the administrative end of lethality screens conducted at the courthouse and also at the patrol level. This year, 251 lethality screens were conducted at the patrol level. 129 of these victims screened in as “high danger” for potential of lethality. As a result, 62 victims were able to be placed directly on the phone with Heartly House to be connected to immediate services and safety planning. At the courthouse level, 255 lethality screens were administered. Of those, 167 screened in as “high danger” and 107 victims were placed in direct contact with Heartly House to provide immediate services and safety planning.

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The VSU works closely in the Frederick County community and participated in various outreach events throughout the year to include: In the Streets, National Night Out, Frederick County Sheriff's Office Open House, and the Great Frederick Fair. The VSU received multiple trainings in the areas of human trafficking, drug facilitated sexual assaults, violence against women, victims of crime, crisis intervention, suicide intervention, mass casualty and Family Assistance Center trainings. The VSU works closely with Training Services and provided in-service training to the FCSO on Rights and Treatment of Victims of Crime and additional individualized trainings to recruits and lateral transfers. In addition, VSU will provide training to outside agencies. During the 2019 calendar year, VSU provided presentations to Frederick Community College, Ft. Detrick Sexual Harassment/Assault Response and Prevention Program, Roper Victim Assistance Academy, Emergency Communications, and the Elder Expo in Frederick County.

In October 2019, the VSU presented the 6th Annual 1 in 4 Conference on Domestic Violence focusing on Intimate Partner Murder-Suicide and Familicide. The conference included keynote speaker: Dr. Neil Websdale, an interactive case study, and information on compassion fatigue and Critical Incident Stress Debrief. This conference provides free domestic violence awareness training to providers in the Frederick County community and partners with collaborative agencies. Due to its continued success, the VSU is compelled to expand the attendance capacity of the conference to accommodate the demand. To further promote continued collaborations, the VSU attends meetings such as: Elder Abuse and Vulnerable Adult Team, Sexual Assault Response Team, Mental Health Advisory Board, Maryland Association of Victim Service Providers, Shelter and Mass Casualty meetings, Child Advocacy Center MDT, and the Local Health Improvement Plan. The Crisis Support Lead functions as the co-chair for the Frederick County Domestic Violence Fatality Review Team and is also appointed by Governor Hogan to serve on the Maryland State board of Victim Services.

### **Sex Offender Registry**

The Frederick County Sheriff's Office is responsible for monitoring and ensuring that registered sex offenders in Frederick County are in compliance with the State of Maryland Sex Offender Registry. There is one full-time program manager and one full-time detective assigned to the unit.

During 2019, the Frederick County Sheriff's Office Sex Offender Registry lost several sex offenders due to death, residence change(s), incarceration and registration term expiration. As of December 2019, there were 219 sex offenders, reflecting an increase in the number of sex offenders since December 2018. The sex offender registry is ever-growing with new sex crime convictions and offenders moving into or becoming employed in Frederick County. The sex offender registry encompasses all categories of sex offenders to include, Tier I Sex Offenders, Tier II Sex Offender, Tier III Sex Offenders and Sexually Violent Predators.

During the 2019 Great Frederick Fair the Sex Offender Registry participated in the outreach efforts to bring awareness to registered sex offenders residing in Frederick County. The Sex Offender Registry distributed informational cards to the public with instructions on how to access and receive alerts through OffenderWatch, as well as provided information regarding public awareness and safety. Patrons of the fair were also given the opportunity to sign up for notifications and alerts, as well as receive safety tips from OffenderWatch.

On October 18, 2019, the Sex Offender Registry participated again in outreach efforts by attending the Frederick County Sheriff's Office Victim Services 1 in 4 Conference. Informational cards were distributed to attendees of the conference. Attendees also had the opportunity to sign up for notifications and alerts for registered sex offenders residing in Frederick County.

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Throughout the year the Frederick County Sex Offender Registry has assisted deputies with active investigations utilizing OffenderWatch. Frederick City Police have requested assistance utilizing OffenderWatch for sex offenses and indecent exposure investigations. OffenderWatch has also assisted the Frederick County Narcotics Investigation Section with investigations involving registered sex offenders. On October 21, 2019, OffenderWatch training was provided to the Frederick County State's Attorney's Office, Frederick City Police ICAC Unit, Frederick County Sheriff's Office ICAC Unit and the FBI. Attendees were provided individual logins and trained on how to utilize OffenderWatch to gather intelligence on registered sex offenders.

Throughout the year, the Sex Offender registry has referred sex offenders to ICE for possible deportation. Of these offenders, two have been arrested by ICE and deported.

During 2019, the Frederick County Sheriff's Office has charged 35 sex offenders with registry violations. Of these charged, 10 were for failure to register, 6 were for failure to notify of employment change, 3 for failure to notify of internet identifiers, 7 for failing to notify of address change, 1 was for entering school property, 3 were for failure to notify of cell phone number, and 5 for failing to notify of vehicle information. Of the 35 sex offenders charged, 12 have pled guilty and were sentenced, 1 was found not guilty, 3 were nolle prossed and 2 are still wanted on an outstanding warrant. The 17 additional sex offenders charged are pending disposition in 2020. As of September 1, 2019, all sex offenders are now being charged in District Court and forwarded to Circuit Court under a Criminal Information.

In 2019, those assigned to the Sex Offender Registry attended monthly Frederick County Sex Offender Containment Team meetings held at the Office of Community Supervision and the quarterly Regional Sex Offender Registry Task Force meetings held by the Montgomery County Police. On April 2, 2019 Brandy Keyser and Det. Skelley attended the Statewide Sex Offender Registration meeting held at the James N. Robey Public Safety Training Center in Howard County. The purpose of this meeting was to discuss registration practices, usage of the MOSOR database, as well as updates on the implementation of OffenderWatch. A presentation was given by the Maryland State Police DNA lab regarding protocol for collecting sex offender DNA. A presentation was also given by Assistant Attorney General Michael Doyle regarding Dietrich v. State and Human Trafficking registration.

### 2019 Sex Offender Registry Statistics:

Total Sex Offenders in Frederick County	219
Sex Offenders registered/re-registered in 2019	777
Total Sex Offender compliance checks	1,015
Sex Offender charged for non-compliance in 2019	35
Non-compliant Sex Offenders that pled guilty and sentenced	12

### Crime Analysis Unit

The Crime Analyst is assigned to the Criminal Investigations Section and works closely with detectives to identify related cases, generate investigative leads, and provide information to help identify and arrest suspects. Cases are analyzed according to type of crime, geographic location, timeframe, modus operandi, and suspect descriptors. Relevant information about emerging crime trends is summarized, mapped, and sent to agency personnel via crime alerts and intelligence bulletins. Due to the frequency of multi-jurisdictional crime series, the Crime Analyst often serves as a coordinating liaison between FCSO and allied agencies. Long-term crime trends are also analyzed to help command staff identify needs and allocate resources appropriately.

2019 CRIME ANALYSIS	
Total Maps	168
Crime Bulletins & Alerts	136

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### **Regional Pick-Pocket Fugitive - Located and Charged on Over Twenty Warrants**

Between 2009 and 2019, the same male subject was identified as a suspect in dozens of similar pickpocket thefts and credit card fraud cases throughout the MD-VA-PA regional area. For over ten years, various agencies unsuccessfully attempted to locate and arrest the suspect. While his last known address was in the District of Columbia, investigators came to the conclusion he was living out of hotel rooms in regional area and using rental vehicles for transportation.

In August 2019, the FCSO Crime Analyst identified a subject who appeared to be renting vehicles for the suspect on a bi-weekly bases. Rental vehicle information was obtained from Alamo and cross-referenced against suspect vehicles. License Plate Reader (LPR) data was also obtained for those vehicles during the rental periods. Over course of several weeks, a pattern of common travel routes, waypoints and destinations became evident. This information was provided to regional investigators and a multi-jurisdictional warrant task force that was searching for the suspect. With this information, the task force was able to conduct surveillance and arrest the suspect on several open warrants, including three from FCSO. Ultimately, over twenty agencies were able to serve warrants on the suspect, who is now in custody at the Frederick County Detention Center.

### **Suspect Identified in Local Commercial Burglary Series**

Between 2014 and 2019, the Hair Cuttery on Sugarloaf Parkway in Urbana was burglarized four times. In each case, the suspect stole currency from the cash register after gaining entry through a rooftop access hatch. On June 28, 2019, FCSO patrol deputies obtained surveillance camera images of the suspect who had burglarized the Hair Cuttery earlier that morning. Through the use of facial recognition software, social media intelligence gathering and familiarity with the suspect from prior cases, the Crime Analyst was able identify the suspect within hours of the burglary. FCSO detectives were then able to conduct a search warrant at the suspect's residence and recover the currency stolen during the burglary as well as unique clothing worn by the suspect. When questioned by detectives, the suspect confessed to committing the burglary earlier that morning as well as several prior burglaries at the same location.

### **Agency-Wide Implementation of Accurint Virtual Crime Center (AVCC)**

Throughout the second half of 2019, the Crime Analyst assisted in implementing the recently acquired AVCC at FCSO. The Crime Analyst created and managed user accounts for detectives and supervisors, coordinated training sessions and worked closely with FCSO IT personnel and Lexis Nexis software engineers to translate crime data from the ILEADS records management system to AVCC. AVCC is currently being used by detectives to obtain important suspect information. The crime mapping and analysis component is scheduled to go live in early 2020. It is anticipated that this will feature will allow patrol supervisors to quickly identify developing crime patterns and allocate resources accordingly.

### **Crisis Negotiation Team**

The Frederick County Sheriff's Office maintains a lateral "part-time" position of crisis negotiator. The Crisis Negotiation Team (CNT) consists of twelve negotiators who have received specialized training from the Federal Bureau of Investigation in the practice of negotiations. The team also has one deputy assigned as a logistics officer. Oversight is provided by a Team Leader and the Criminal Investigations Commander. In 2019, CNT was utilized multiple times to initiate communication with individuals in some type of crisis situation. The most notable incident was assisting a neighboring agency with a wanted homicide suspect, which was found to be staying at a residence in Frederick County.



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CNT deployed with members of the FCSO SWAT team and deployed two contingents of negotiators. One team was stationed at the command post, while the other negotiations team was deployed inside of the Tactical Rescue Vehicle. Negotiators made contact with the suspect, and were able to get him to come out of the residence and surrender without incident.

During 2019 it was decided to increase the frequency of team trainings to include four annual half day training blocks to focus on numerous areas ranging from equipment set up and operation, to various operational missions. This is in addition to two annual joint agency trainings with surrounding jurisdictions we are most likely to provide or request aide to during a prolonged incident. Members of CNT also attended the annual Hostage Negotiators Conference hosted by the FBI and the Baltimore County Police Dept. in Baltimore MD.

### Evidence Unit



The Frederick County Sheriff's Office Evidence Unit is responsible for the collection, preservation and storage of evidence from crime scenes, motor vehicle collisions, unusual occurrences and disasters. This collection and storage is done in such a way as to assure its integrity and to protect its scientific and evidentiary value. The unit also develops latent fingerprints, collects trace evidence and DNA and firearm function tests. The unit examines and analyzes surveillance video evidence such as retail store, residential and bank security footage. The unit is also responsible for photographing agency functions and processing digital images related to the Sheriff's Office.

There is one full-time civilian Evidence Custodian position dedicated to the evidence unit. There is one sworn deputy and one sworn corporal assigned to process in-house evidence and processing crime scenes in addition to assisting with daily operations within the unit. Additionally, there are sworn Evidence Technicians within the agency. In 2019, there were five evidence technicians assigned to patrol teams and two in criminal investigations, all who can assist with crime scene processing when the need arises.

The Frederick County Sheriff's Office continues to be partnered with the Bureau of Alcohol, Tobacco, Firearms and Explosives to participate in the NIBIN, National Integrated Ballistic Information Network. This is an agreement between the FCSO and ATF to take digital images of fired cartridge cases from crime scenes or test fired cartridge cases from seized firearms and submitting them into NIBIN. This is completed by utilizing the BRASSTRAX Acquisition Station provided by the ATF. The ATF provided an IBIS-TRAX HD3D/BRASSTRAX Acquisition Station and an enclosed cargo trailer with a Retrieve-All shell case retrieval system.

The ATF provided all equipment with no expense to the FCSO. The NIBIN program operates out of the Crime Scene Unit, and is supervised by the CSU supervisor.

In 2019, there were **16,740** pictures/video media files uploaded into SAFE. The Evidence Unit provides copies of pictures and recovered surveillance evidence to the State's Attorney's Office or other allied agencies as necessary. The Evidence Unit reproduced **355** copies of digital media in 2019 onto the county's network shared drive for the State's Attorney's Office. This shared drive is only accessible to authorized users.

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The Evidence Unit continues to use three software programs for processing digital media. The Omnivore system is a portable digital video capture tool consisting of a laptop, software, USB drives along with necessary cables and adaptors that is designed specifically for the purpose of forensic video acquisition. Omnivore is password protected on a USB drive that contains specialized video capture software that enables users to easily capture an uncompressed copy of surveillance video evidence that is displayed on a Windows base video surveillance system.

iNPUT-ACE© software is a video processing workflow engine specifically designed for law enforcement. It was acquired to allow for instantly viewing, clarifying and processing digital media evidence. iNPUT-ACE© provides the ability to view proprietary video files easily like drag, drop and play video that cannot be played using traditional digital players. Other functions include video stabilization, frame averaging, resizing, and batch processing and playing multiple video clips in canvas editor.

ClearID is a suite of custom designed image clarification filters organized in a tabbed workflow interface that guides the user through the image clarification process that is more simplistic than using Photoshop alone. ClearID clarification filters are integrated within the Photoshop functions.

In 2019 the FCSO acquired the FARO 3D Scanner. The FARO 3D Scanner uses laser technology to deliver highly detailed 3D documentation. FARO 3D Laser Scanner is used for the collection of evidence at crime scenes such as blood spatter, artifacts and traffic crashes such as skid marks and vehicle positions. This can be documented in half the time it takes with traditional methods. FARO 3D can produce compelling reports and courtroom exhibits that accurately represent the traffic crash or crime scene. The FARO is shared by the traffic unit and crime scene unit for accident reconstruction and crime scene documentation.

In July 2019, the evidence unit conducted a complete inventory audit of every item in the evidence unit which took three days to complete. Additionally, there were two unannounced and two semi-annual audits that took place throughout the year.

<b>Total Cases with Physical Evidence Received</b>	<b>2,943</b>
<b>Total Evidence Items Received</b>	<b>6,951</b>
<b>Controlled Dangerous Substance Cases</b>	<b>1,193</b>
<b>Controlled Dangerous Substance Items Received</b>	<b>3,157</b>
<b>Total Cases Firearms were Recovered</b>	<b>130</b>
<b>Total Firearms Recovered</b>	<b>347</b>
<b>Money Deposited to County Treasurer Office</b>	<b>\$121,709.31</b>
<b>Total Items Disposed</b>	<b>7,239</b>
<b>Crime Scenes Processed (Evidence Tech's or CSU)</b>	<b>53</b>
<b>Cases Processed In-House for Latent Prints or DNA</b>	<b>39</b>
<b>Items Processed In-House for Latent Prints or DNA</b>	<b>120</b>
<b>Latent Prints &amp; DNA Developed In-House for Lab Submission</b>	<b>201</b>
<b>NIBIN Entries</b>	<b>120</b>
<b>Presumptive Investigative NIBIN Leads from ATF</b>	<b>34</b>

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## **JUDICIAL SERVICES**

During 2019, Lieutenant Jason Null commanded Judicial Services until May, when he was promoted and replaced by Lieutenant John Benner. Judicial Services consists of the Court Security Unit and the Civil Process Unit. The Court Security Unit consists of one sworn Sergeant, one Special Police Officer sergeant, two Special Police Officer corporals, five sworn deputies, and fifteen Special Police Officers. The Civil Process Unit consists of one sworn sergeant, two sworn deputies, six non-sworn constables, and two administrative assistants.

### **Court Security Unit**

The Court Security Unit provides security and law enforcement service to the County's multi-service court facility and its tenant agencies. Sheriff's Office personnel are directly responsible for security and protection of the Frederick County Circuit Court facilities and staff of six Judges and two Magistrates. Law enforcement and security assistance are also provided to the District Court of Maryland for Frederick County's three District Courtrooms and Judges. Sheriff's Office personnel provide security screening of all persons entering the facility through one of the three public entrances. In 2019, over 283,000 persons were screened as they entered the facility, and approximately 1,400 items of contraband were intercepted prior to entering the facility.

The Court Security Unit also manages holding facilities for prisoners being brought to court from detention facilities all over the state, and coordinates their movement to their court appearance. Court Security also handles intakes of new prisoners who are sentenced directly to incarceration as a result of court proceedings.

#### **Court Security Unit Statistics:**

<i>Type</i>	<i>2019</i>	<i>2018</i>	<i>2017</i>	<i>2016</i>
Adult Prisoners	3703	3,310	3,466	4,470
Juvenile Detainees	299	260	327	280
Warrants Served	154	176	341	318
Criminal Summons	119	98	85	58

### **Civil Process Unit**

The Civil Process Unit is required to attempt service of all court issued papers directed to it by the courts or private parties, and files the returns of those services with the courts. Constables are responsible for most of the civil paperwork received. They utilize extensive research and effort in order to locate the persons for service. Deputies are responsible for all court ordered documents requiring service by a sworn law enforcement officer. These documents include landlord complaints, evictions, and a variety of warrants, writs, and replevin orders.

This unit is also responsible for the attachment and/or seizure of personal property and the attachment of real property, as it pertains to certain writs. Sheriff sales are then held by public auction using an auctioneer designated by the Sheriff's Office. The purpose of the sale is to sell assets to satisfy court ordered judgments.

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The overall non-est rate (number of civil process not served) for the Civil Process Unit in 2019 was 2%. A fee for service is required on most of the legal process received. In 2019 The Civil Process Unit took in \$216,375.

**2019 Civil Process Unit Statistics:**

	<b>2019</b>	<b>2018</b>	<b>2017</b>
Circuit Court Papers Received	4,052	4,281	4,533
District Court Papers Received	1,176	1,283	1,357
Bulk Papers Received	3,201	3,548	3,918
Evictions Received	2,272	1,913	1,987
Landlord Complaints Received	12,042	10,913	11,002
Total Papers Received	22,743	21,996	22,839
Total Papers Served	22,122	21,317	22,342
Actual Evictions	142	174	179
Fees Collected	216,375	\$198,969	\$199,885

**PATROL OPERATIONS**

The Patrol Operations Section is under the direction of Captain Ron Hibbard. Captain Hibbard is assisted by an Administrative Lieutenant, three Assistant Patrol Commanders (Lieutenant), and an Administrative Specialist. Patrol Operations consists of six Patrol Teams, Traffic Unit, Community Deputy Program, Pro-Active Criminal Enforcement (PACE) Team, Civil Order and Firearms Surrender Program, School Resource Officer Program, K-9 Program, Honor Guard and SWAT. Each Patrol Team and support unit/program receives first line supervision from a sergeant, corporal or coordinator.

Patrol Operations is the largest and most visible section of the Sheriff's Office. It is comprised of the men and women in uniform who patrol the county's designated patrol beats twenty-four hours a day, seven days a week. These highly trained and skilled professionals are the visual connection between the community and law enforcement. Patrol deputies are responsible for a wide range of duties including responding to citizen requests for law enforcement services, detecting, deterring, and preventing crime, and ensuring traffic safety. They use a variety of tools to aid them in this endeavor including: mobile data computers, electronic reporting, radar/lidar, portable breath test units, night vision equipment and electronic citations and crash reporting. Additionally, each deputy is assigned a marked or unmarked police vehicle. The fleet of police vehicles include; Dodge Charger, Dodge Durango, Ford Police Interceptor sedan, Ford Explorer, Ford Taurus, Chevrolet Tahoe, Chevrolet Impala and other specialty vehicles.

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	<b>2017</b>	<b>2018</b>	<b>2019</b>
CALLS FOR SERVICE	108,045	103,762	102,655
PART I OFFENSES (REPORTED)	1,536	1,450	1,410
ADULT ARRESTS	3,648	3,743	3,887
JUVENILE ARRESTS	254	303	322
VEHICLE TRAFFIC STOPS	41,150	32,971	29,528
CITATIONS ISSUED	12,591	10,758	10,306
WARNINGS ISSUED	42,938	36,545	33,312
SERO's ISSUED	1,911	1,489	874
VEHICLE CRASHES (REPORTED)	1,237	1,297	1,165
M/V CRASHES - FATALITIES	7	1	3
SELECTIVE ENFORCEMENT	3,276	2,463	2,238
DIRECTED PATROLS	11,640	8,378	8,110

**Patrol Highlights:**

The Sheriff's Office continues to engage the community and assist them with preparation for an active attacker. Agency personnel are frequently requested by schools, businesses, and community members to provide direction and presentations on what they should do if confronted with an active shooter event. The Civilian Response to Active Shooter Events (CRASE) course provides strategies, guidance and a proven plan for surviving an active shooter event. Topics include the history and prevalence of active shooter events, the role of professional guardians, civilian response options, medical issues, and drills. A core group of agency instructors delivered thirty presentations to the community.

The Sheriff's Office participates in the Overdose Response Program coordinated by the Health Department. The program is administered by the Patrol Operations Administrative Specialist. Deputies are trained and authorized to carry and administer Narcan. Opiate overdose continues to be a serious public health problem across the country. The Sheriff's Office responded to 152 overdose calls. Narcan was administered by deputies 53 times with 34 saves recorded. Frederick County experienced 293 opioid-related overdoses with 48 opioid-related fatalities.

The Directed Patrol program directs personnel activities through the use of crime and crash data. Patrol works with Crime Analysis and other sections to provide the deputies with timely information so resources can be rapidly deployed to trouble areas. Deputies initiated 8,110 directed patrols. That was a 3% decrease from 2018's 8,378 directed patrols.

The school safety check initiative completed its first full year. The primary goal is to augment the School Resource Officer program activities through the use of Patrol Operations personnel. Patrol deputies working dayshift, when school is in session, increase their law enforcement presence through the use of school safety checks. Patrol deputies are provided a list of school locations in their assigned area and conduct checks at each school throughout the course of their shift. Their focus is on elementary and middle schools during all times of the day. Deputies make themselves known to the school administration and are visible to the students and staff by walking the hallways and stopping in the cafeteria and gymnasium. This effort is to provide a greater presence and to prevent a catastrophe at one of our schools. Patrol deputies initiated 3,173 school safety checks.



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**Civil Order & Firearms Surrender Program**

	Peace Orders Received	Peace Orders Served	Protection Orders Re- ceived	Protection Orders Served	Extreme Risk Orders Received	Extreme Risk Orders Served	Guns Surren- dered
<b>2017</b>	405	286	664	526	0	0	109
<b>2018</b>	435	339	763	604	12	12	156
<b>2019</b>	<b>511</b>	<b>392</b>	<b>898</b>	<b>735</b>	<b>28</b>	<b>27</b>	<b>251</b>

The Civil Order & Firearms Surrender Program was expanded from the civilian coordinator alone, to the coordinator and a temporarily assigned deputy, to the coordinator and a full time deputy position during the year. These personnel are responsible for the processing and management of service for Peace Orders, Protective Orders, Extreme Risk Protective Orders, Emergency Evaluations, and Firearm Transfer Orders. Personnel also relay information to sworn personnel to ensure firearms are surrendered to law enforcement when ordered by the court. They maintain all hard copies of protective and peace order files, grant related documents, court ordered emergency evaluations, firearms transfers ordered by the court, and the surrendering of firearms documents.

**Traffic Unit**

	Crash- es	Cita- tions	Warn- ings	SERO	DUI / Traffic Arrest	Selec- tive	Calls For Service
<b>2017</b>	847	3,483	1,945	484	103	546	3,798
<b>2018</b>	1,017	2,125	2,302	571	107	395	3,818
<b>2019</b>	<b>796</b>	<b>2,513</b>	<b>1,632</b>	<b>326</b>	<b>194</b>	<b>217</b>	<b>3,087</b>

The Traffic Unit is responsible for the majority of traffic related matters within the agency while providing support to the Patrol teams. The Traffic Unit's focus is to gain voluntary compliance with the vehicle laws of Maryland thereby limiting the number of serious personal injury and fatal crashes. The Traffic Unit seeks to accomplish this goal through various means including; selective enforcement, crash data analysis, public outreach, coordinated efforts with highway engineering, and other enforcement.

The population of Frederick County continues to be on the increase, which translates to more vehicles being driven on Frederick County roadways. The traffic enforcement efforts of the Sheriff's Office are carried out primarily by members of the Traffic Unit and Patrol deputies. Their combined effort to reduce the number of collisions and gain voluntary compliance through selective enforcement remains a major goal.

**Crash Analysis Data**

The Sheriff's Office responded to 3,076 calls for service involving vehicle crashes. This is a decrease of 43 crashes (1%) from 2018. A Maryland Automated Crash Reporting System (ACRS) report or crash related incident report was required on 1,144 crashes or 37% of the total crash calls. The Traffic Unit investigated three fatal crashes and one investigation resulted in DUI related homicide by motor vehicle charges.

The Traffic Unit supervisor monitors traffic and collision trends, allowing the Traffic Unit to respond to traffic related matters, take enforcement action as appropriate and investigate collisions, thereby reducing this burden on the Patrol teams. The supervisor also captures statistics on all motor vehicle collisions where an ACRS or an incident report was completed. These statistics were divided into several categories to include; area of occurrence, day of the week and time of day.

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**Drug Recognition Expert Program**

The Drug Recognition Expert (DRE) program is a nationally certified program designed to utilize highly trained personnel to detect subjects operating vehicles under the influence of various drugs. The Sheriff's Office has five DRE's that are certified through the International Association of Chiefs of Police and the State of Maryland. Frederick County is part of Maryland's Region 4 and includes Carroll, Howard and Washington counties. The Sheriff's Office is required to assist Region 4 agencies if we have a DRE available.

Sheriff's Office DRE's conducted fifty-one evaluations. Twenty-seven of those were requested by Sheriff's Office personnel. The remaining twenty-four requests came from outside agencies to include; Frederick Police (1), MSP Frederick (19), MSP Hagerstown (2), Carroll County (1) and Ft. Detrick (1). The DRE's were requested and responded for five evaluations when they were off duty. The laws concerning the use, sale and dispensing of cannabis continue to change. With these changes, it is predicted that the number of cannabis related driving under the influence of drugs infractions will also increase. States where the laws have changed (Colorado, Washington, California) have experienced a sharp increase in the number of these arrests.

**Pro-Active Criminal Enforcement (PACE) Team**

	Total Calls	Criminal Arrests	Traffic Arrests	Warrants Served	Total Arrests
<b>2017</b>	2,302	65	34	20	119
<b>2018</b>	1,968	82	94	37	213
<b>2019</b>	<b>1,700</b>	<b>131</b>	<b>145</b>	<b>64</b>	<b>340</b>

The Pro-Active Criminal Enforcement Team is to provide additional resources to target problem areas in communities within Frederick County that are victimized by criminal activity. This allows for the flexibility to move deputies to any area of the county without affecting the allocation of Patrol team personnel.

PACE began the year comprised of a sergeant, one corporal and one deputy. In February, Corporal Woodward and DFC Sheehy were transferred to PACE. In December, Corporal Woodward was promoted to sergeant and transferred to Patrol Team 3 and DFC Sheehy was promoted to corporal and remained on PACE. At the conclusion of 2019, PACE consisted of one sergeant, two corporals and one deputy. The open deputy position will be filled in 2020.

PACE focuses their efforts on proactive criminal enforcement in and around numerous communities throughout Frederick County. Their enforcement efforts are based on intelligence obtained from the Crime Analyst, Patrol deputies, CIS and NIS. The majority of the time, PACE focused their criminal enforcement efforts in communities that were seeing an increase in criminal activity. PACE often made adjustments to their schedule in order to target areas during the times when the criminal activity was occurring.

Many of the things that PACE does is not able to be captured by statistics. On numerous occasions, members of the team gathered information during traffic stops or field interviews that was passed onto members of CIS and NIS. This information often leads to larger arrests and seizures of evidence, closing many cases that would otherwise remain unsolved. Each member of PACE is also an agency instructor and all have lateral assignments in the agency. Throughout the year, they are all called upon to conduct in-service training, training new recruits in various academies, SWAT training, K9 training, CRASE training, interdiction training, RTF Tabletop and others. Members of PACE also assisted Patrol Operations throughout the year with high-risk incidents and calls for service.

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**K-9 Program**

<b>EVENT</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Narcotic Apprehensions	202	282	331
Vehicle Scans	529	820	720
School Scans	15	12	16
K9 Backups	2,183	2,083	2,119
Patrol Apprehensions	7	10	4
Tracks	31	26	22
Building Searches	5	12	6
Area Searches	4	3	1

The Sheriff's Office K-9 Program provides support for Patrol Operations, other agency sections, and allied agencies. The program has seven K-9 teams assigned to Patrol Operations. Four of the working teams are dual-purpose trained for patrol and narcotics detection work while there are three teams that are single-purpose trained for narcotics detection. The single-purpose teams were selected and trained in the summer. During the selection process, the agency's first female K-9 handler was selected. Corporal Zang and Corporal Kretsinger oversee all K-9 certifications, training records, and monthly maintenance training.

The K-9 program continues to be one of the main tools used to combat CDS in the county. Canine teams were frequently used to sniff vehicles for narcotics. The K-9 program, working with the School Resource Officer program, conducted school scans to help combat drug use, possession, and sales in Frederick County's public schools. Thirteen K-9 demonstrations were performed which provided the canine teams the opportunity to interact with the community and reflect the Sheriff's Office in a positive light.

<b>Seized</b>			
	<b>2017</b>	<b>2018</b>	<b>2019</b>
Marijuana (grams)	5,500	8,533	515.3
Cocaine (grams)	49.65	268.3	2,458.2
Heroin (grams)	238.4	434.65	665.4
Ecstasy/Meth (grams)	1.25	178.35	13
PCP	0	0	0
Prescription Pills	149	377	91
Other CDS Items	188	26	13
Paraphernalia	252	498	499
Vehicles Seized	1	0	1
US Currency	\$2,232	\$16,753	\$164,678
Firearms	1	3	6

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**Community Deputy Program**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Calls For Service	7,949	8,794	8,571
Vehicle Stops	2,491	2,590	3,113
Selective Enforcement	632	643	337
Special Assignments/Events	192	127	127
Arrests	57	122	102
Walks	364	257	334
Bike Patrol	50	7	61
Patrol Checks	3,544	3,093	2,397
Talks	745	435	584

The Community Deputy Program is a cooperative effort between the Sheriff's Office and three of the incorporated municipalities located within Frederick County (Middletown, Myersville and Emmitsburg). Deputies assigned to these communities provide a full-time law enforcement presence in the towns, handling calls-for-service and enforcing criminal and traffic law. Of equal importance, they build relationships with the residents and business owners in the towns. This provides a more personal approach where citizens become familiar with their law enforcement representative. A sergeant supervises the unit. There are three deputies assigned to Middletown, two deputies assigned to Emmitsburg and one deputy assigned to Myersville.

Besides their law enforcement efforts, deputies become involved in a number of town events. They attend monthly town meetings and provide activity reports for the town administrators. This creates an open forum for board members to address ongoing issues. They also participate in local parades and festivals, assist with ceremonies of all types, and help with local carnivals and sporting events. In short, they become part of the community, making the program work.

The towns have unique or special needs that arise from time to time. These include unplanned activities such as funerals, road closures, or termination of employees. Fortunately, the deputies in the unit are often able to change their schedules on short notice to accommodate these requests.

Deputies are tasked with increasing communication with the towns and residents through inclusion in town newsletters, bulletins, and providing information on the town websites and Facebook pages. Deputies provided information to the towns regarding phone and internet scams.

The unit participated in the following special events:

- Emmitsburg; Heritage Day (Lion's Club function), National Fallen
- Firefighter Memorial Weekend, Mount St. Mary's Alumni Weekend, Mother Seton School Carnival, Annual Rosary Walk, Mother Seton School May Procession, Halloween Parade, National Night Out, and the Christmas Tree Lighting Ceremony
- Middletown; Chalk Art on Main Street, Fireman's Carnival, 4th of
- July Celebration, Junior Deputy Academy (in conjunction with Myersville), National Night Out, Heritage Festival, Halloween
- Parade, Christmas in the Valley Celebration, and Movie Nights
- Myersville; Baseball Opening Day Ceremonies, National Night Out,
- Lion's Club Harvest Festival, Halloween Parade, and the Christmas Tree Lighting Ceremony

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The annual Sheriff's Office Junior Deputy Academy was held in Middletown Park in June. This year the Sheriff's Office partnered with Frederick County Parks and Recreation to host the event. The Junior Deputy Academy is for all Frederick County kids and features fun activities, and displays of evidence collection and processing, a K9 demonstration, public safety vehicles, and SWAT equipment. Numerous sponsors provided financial support as well as, water, pizza and ice cream.

In addition, the Community Deputies assist with the Youthful Offender Program, with one or two deputies attending the "Consequences of Actions" session the first Monday of every month.

**Middletown**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Calls for Service	1,222	1,080	4,588
Vehicle Stops	603	433	980
Selective Enforcement	226	230	76
Special Assignments/Events	96	34	58
Arrests	7	10	13
Walks Cards	37	26	155
Bike Patrols	3	1	53
Patrol Checks	331	100	186
Talks Cards	107	108	339

**Myersville**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Calls for Service	1,222	1,080	1,217
Vehicle Stops	603	433	619
Selective Enforcement	226	230	185
Special Assignments/Events	96	34	34
Arrests	7	10	15
Walks Cards	37	26	26
Bike Patrols	3	1	1
Patrol Checks	331	100	685
Talks Cards	107	108	74

**Emmitsburg**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Calls for Service	2,479	1,985	2,454
Vehicle Stops	717	830	1,470
Selective Enforcement	137	84	76
Special Assignments/Events	44	35	35
Arrests	24	71	74
Walks Cards	208	128	222
Bike Patrols	16	1	11
Patrol Checks	431	584	846
Talks Cards	260	120	101



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### **Honor Guard**

The Honor Guard is comprised of thirteen members from the Law Enforcement and Corrections Bureaus. It is a ceremonial unit that represents the agency in various local and regional events. The members demonstrate exceptionally high standards of appearance and conduct. Members are considered to be ambassadors to the public, presenting a positive image of the Sheriff's Office. The unit is regularly on the front lines of forming the public image of the agency. The unit represented the agency at twenty-four (24) events. These included; award ceremonies, parades, funerals, memorial services, Law Enforcement and Corrections' graduation ceremonies, and a line of duty for Frederick County DFRS. The unit also took part in special events including, the National Law Enforcement Officers Memorial Candlelight Vigil, the National Fallen Correctional Officer Memorial and the Special Olympics opening ceremony. Several members of the unit attended an advanced Honor Guard training in October. The unit continues to serve as a model for other agencies.

### **Special Weapons And Tactics (SWAT) Team**

The Special Weapons and Tactics (SWAT) Team is a group of deputies that assemble when situations arise dictating the use of specialized tactical skills and equipment. These situations include high-risk/critical incidents where an imminent danger is present to either law enforcement or the public. The SWAT team is a decentralized team as all of its members are assigned to the team as a collateral duty assignment. Each team member is readily available for recall in order to respond to critical incidents and the execution of high risk search and seizure warrants with little advanced notice.

The SWAT Team is comprised of sixteen operators, which consists of three team leaders and thirteen operators. The team responded to fourteen high risk/critical incidents. Of those incidents, twelve were high-risk search warrants and the other two were assisting Frederick Police with critical incidents.

SWAT utilized the Tactical Rescue Vehicle (TRV) for agency responses to several high-risk incidents. During a search and seizure and arrest warrant, the use of the TRV was extremely valuable by providing ballistic protection between SWAT members and a murder suspect.

All of the high-risk/critical incidents where SWAT was utilized resulted in no injuries to any of the involved subjects or team members. SWAT has continued to evolve their tactics for the betterment of everyone involved. Due to SWAT's training and comprehensive planning, the incidents where they were requested all ended successfully. SWAT routinely completes a comprehensive debrief where they identify issues or areas where they can improve.

SWAT is allotted two eight-hour training days per month. Four of those trainings included quarterly firearms qualifications and two physical training tests. At the conclusion of the training days, SWAT is used to supplement the Patrol Teams to assist with calls for service and perform directed patrols.

### **School Resource Officer Program**

The School Resource Officer (SRO) program places sworn deputies in select Frederick County Public School buildings. Currently, ten deputies and three supervisors staff the SRO Program. SROs are currently based at Frederick County high schools and work across their feeder elementary and middle schools. SROs provide primary service to 46 schools and work in conjunction with SROs from the Frederick Police Department to provide service to all 67 schools. Frederick County Public Schools have approximately 44,000 students enrolled and 6,000 staff members.

School Resource Officers perform a variety of duties at their assigned schools. The SRO acts as a resource to the school community, which includes, students, teachers, faculty, administration, and parents. In addition to handling calls-for-service, conducting traffic enforcement and criminal investigations at their assigned schools, they assist in maintaining a safe and secure environment for students that is conducive to learning.

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The SRO also assists in teaching law-related topics and serves as a law enforcement officer, mentor, instructor and role model. As part of this program, each SRO develops unique relationships with their school community. SROs attend various school meetings, training, and school functions to connect the Sheriff's Office with the community. The program also serves as a resource to the Frederick County Public Schools for school-based emergency planning.

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Calls For Service	3,694	3,820	3,583
School Safety Checks	N/A	415	676
CDS Investigations	33	42	61
CDS Investigations Charged	23	19	34
Assaults in School	66	69	96
Assaults Charged	41	41	84
Criminal Arrests	151	128	130
Traffic Stops	1,354	771	346
Schools Threats Investigated	13	46	28

**School Crossing Guard Program**

The School Crossing Guard Program provides crossing services at 21 locations for 19 Frederick County schools. The program is designed to ensure that students and parents can safely transit from schools to property immediately adjacent to the school. The program is administered by a private vendor. The School Resource Officer program is responsible for oversight of the vendor, annual review of crossing locations, and consideration of requested new crossing locations.

**2019 PROMOTIONS:**

- ♦ Kenneth Honaker promoted to Deputy First Class
- ♦ Kevin Czajkowski promoted to Deputy First Class
- ♦ Tara Naughten promoted to Deputy First Class
- ♦ Michael Reid promoted to Deputy First Class
- ♦ Tyler Olejniczak promoted to Deputy First Class
- ♦ Amber Blackmire promoted to Deputy First Class
- ♦ Michael Easterday promoted to Lieutenant
- ♦ Joseph McCallion promoted to Sergeant .
- ♦ Ira Redman promoted to Corporal
- ♦ Harry Sier promoted to Corporal
- ♦ Brian Lucas promoted to Deputy First Class
- ♦ Jeff Null promoted to Lieutenant

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**2019 AWARDS LIST:**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>INCIDENT DATE</b>	<b>TYPE OF AWARD</b>
Project Lifesavers: Alison Burgee, Shawna Capotosto, Joseph Spleman	FCSO Volunteers	12/3/2019	Special Appreciation
CAP Units: Wayne Harris & Robert Kasmarzk	FCSO Volunteers	12/3/2019	Special Appreciation
Balsley, CPL Richard	FCSO	12/3/2019	Outstanding Performance
Blackmire, DFC Amber	FCSO	12/3/2019	Outstanding Performance
Turner, DFC Dustin	FCSO	12/3/2019	Outstanding Performance
Barber, Jeanie R.N.	Detention Center	Oct. - Dec. 2019	Special Appreciation
Andrews, CFC Joseph	Detention Center	July - Sept. 2019	Outstanding Performance
Carbaugh, Kathy	Detention Center	July - Sept. 2019	Outstanding Performance
Milam, Caroline	Detention Center	9/20/2019	Special Appreciation
Gagnon, Craig	Detention Center	9/20/2019	Outstanding Performance
Sheiss, Adrienne	Detention Center	9/20/2019	Outstanding Performance
Atkins, CPL Chad	FCSO	Jan. 2019	Outstanding Performance
Baker, CPL Matthew	Detention Center	1/7/2019	Life Saving
Thomas, CFC Nicholas	Detention Center	1/7/2019	Outstanding Performance
Bird, CPL Michael	Detention Center	6/13/2019	Outstanding Performance
Carlson, CPL Brian	Detention Center	6/13/2019	Outstanding Performance
Crouse, DFC Jared	FCSO	2019	Outstanding Performance
Hansberger, DFC Jason	FCSO	Aug.-Oct. 2019	Outstanding Performance
Marshall, DFC Chad	FCSO	Aug.-Oct. 2019	Outstanding Performance
Schlosser, DFC Daniel	FCSO	Aug.-Oct. 2019	Outstanding Performance
Ivins, DFC Andrew	FCSO	Oct. - Nov. 2019	Outstanding Performance
Lucente, Deputy Christian	FCSO	Oct. - Dec. 2019	Outstanding Performance
McGuire, DFC Bryce	FCSO	2019	Outstanding Performance
Stears, DFC Joshua	FCSO	2019	Outstanding Performance
Michael, Nathan	FCSO	2019	Outstanding Performance
Moore, DFC Timothy	FCSO	2019	Outstanding Performance
Moore, DFC Timothy Jr.	FCSO	2019	Outstanding Performance
Smith, DFC Chad	FCSO	June-July 2019	Outstanding Performance
Stup, Marcie	Detention Center	Apr. - June 2019	Outstanding Performance
Suder, CPL Ryan	Detention Center	Apr. - June 2019	Outstanding Performance
Staub, DFC Kayla	FCSO	8/8/2019	Outstanding Performance
Jenkins, Deputy Charles Jr	FCSO	8/8/2019	Life Saving
Raines, CFC Piper	Detention Center	6/19/2019	Outstanding Performance
Wells, CFC Corey	Detention Center	6/19/2019	Outstanding Performance

**List Continued on Next Page**

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**2019 AWARDS LIST:**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>INCIDENT DATE</b>	<b>TYPE OF AWARD</b>
Carder, Ms. Sherie	Detention Center	6/19/2019	Life Saving
Vleck, CFC Franklin	Detention Center	6/19/2019	Life Saving
Wilson, CFC Jonathan	Detention Center	Jan. - Mar. 2019	Outstanding Performance
Balsley, CPL Richard	FCSO	10/25/2019	Life Saving
Woodward, SGT Brian	FCSO	Apr-19	Outstanding Performance
Welsh, CPL Brett	FCSO	Apr-19	Outstanding Performance
Wolfensberger, CPL Jon	FCSO	Apr-19	Outstanding Performance
Zang, CPL Charles	FCSO	Apr-19	Outstanding Performance
Sheehy, DFC Sean	FCSO	Apr-19	Outstanding Performance
Rector, DFC Nathan	FCSO	2019	Outstanding Performance
Skelley, DFC Jennifer	FCSO	2019	Outstanding Performance
Turley-Banks, Lachon LPN	Detention Center	6/24/2019	Special Appreciation
Fuentes, OFC Francisco	Detention Center	6/24/2019	Outstanding Performance
Turvin, CFC Ryan	Detention Center	6/24/2019	Outstanding Performance
Vleck, CFC Franklin	Detention Center	6/24/2019	Outstanding Performance
Henry, OFC Austin	Detention Center	6/24/2019	Life Saving
Wilt, CFC William	Detention Center	6/24/2019	Life Saving
Stauffer, CFC Ben	Detention Center	12/17/2019	Life Saving
Ruopoli, DFC Anthony	FCSO	4/19/2019	Life Saving
ICAC Unit Award: CPL Jeffrey Hyatt, CPL Michael Toste, DFC Stephanie Kelley, DFC Jayson Snyder	FCSO	2019	Unit Award
Holloway, Tina	FCSO	2019	Civilian of Year
Hall, Christopher	Detention Center	2019	Correctional Employee of Year
Hernandez, CFC Andy	Detention Center	2019	Correctional Officer of Year
Welsh, CPL Brett	FCSO	2019	Deputy of the Year

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**2019 AGENCY RETIREMENTS**

<b>Sworn Employee</b>	<b>Years of Service</b>
Ted Nee	
Daniel Romeril	
Allen Herrmann	
Kevin White	
Timothy Calimer	
Michael Ensor	



